

Floral Decorating Information

Girl Scout Troops / Groups

2018



Thank you for registering to decorate the 2018 Rose Parade Floats! Enclosed you will find pertinent information.

ONLY AGES 12 & UP CAN PARTICIPATE IN FLORAL DECORATING!!!

Remember this is not the usual Girl Scout event; this is a real-life working situation AND we are counting on your arrival. When you registered your troop, you and your girls made a commitment to a contract between the Girl Scouts and Fiesta Parade Floats, guaranteeing specific numbers of volunteers each shift. Your failure to show up could deny other girls the experience because we only have a limited number of openings each shift. If some emergency arises and you find you cannot fulfill your commitment, please call me ASAP so I can make your shifts available to other troops.

Rain is NOT an acceptable excuse for cancellation!

If you are NOT the person attending be sure the person attending has this info!

Name Badges

The name badges will be handed out at check in.

Masking Tape

Will be given if needed.

Floral Decorating

Floral decorating is the time (after December 25) At Floral decorating you will be assigned to a float. If your float supervisor has too many people, you are to ask Kathleen or the float supervisor for reassignment. **DO NOT DECORATE ON ANY OTHER FLOAT WITHOUT BEING ASSIGNED.** If you decide on your own to decorate on other vendor's floats, your pay will be deducted for the day and you will be asked to leave. EVERYONE 12 years old & up can participate, including friends and family. They do not have to be Girl Scouts.

Waiting

Remember to come prepared (mentally and physically) to wait around until you are assigned. You will be placed where you are needed and it requires time for the Supervisor to assess the needs for the day and get the different groups started. This is a good time to gather everyone together, make sure they have their name on the tape and badges, and go over directions again.

Clothing

It is very cold, especially at night so wear warm clothes (dress in layers) with sturdy, broken in; closed-toe shoes (no sandals or open-toe shoes). Make sure they are clothes you are never planning to wear again after this week, **THEY COULD BE RUINED.**

Meals / Snacks / Drinks

You can bring your own sack meal or make a quick run. There will be a catering company on premises for decorators to purchase food. Do not bring food or drinks on or around the float. Leave meals, snacks and other drinks in vehicle. Water bottles are ok in the Fiesta building.

Keeping it Clean

Keep your work area and around the float as neat as possible, dispose of empty containers as you empty them and clean any work area you use BEFORE moving on to another job. It's much easier to clean as you go then to leave it all until the end when we have to completely clean before leaving for the day. Please keep the outhouses clean! Don't throw paper on the floor, and if you drop it PICK IT UP! If you see a problem, report it to Kathleen - Girl Scout shift supervisor.

Parking

See the location map.

Smoking

There is ABSOLUTELY NO SMOKING in the building!!! Smoking is ONLY permitted outside the building.

Parade Line

To participate in decorating on (12/31/2017), parents must understand that this night is NOT a Girl Scout event and there may not be adult supervision at times. Adults, Ambassadors, Seniors, older Cadettes and all experienced people will have priority and, you should let Kathleen know if you are interested.

Overnight Accommodations

If you're coming from a great distance and wish to spend the night, the local communities for hotels are Azusa, Glendora, and Irwindale. A little further out, but still close, is San Dimas in which old Spanish Trails GS Council has several Scout houses (909-624-6696). Also, the Hill-Harbison House is a facility that serves many Girl Scouts and other youth from the nearby area.

Decorator Pins

Commemorate your decorating experience and your scout troop! Pins can be purchased from Kathleen on the website or the date you decorate! The pins can be paid with cash, credit cards, or checks on your decorating day! The pin order form can be downloaded from our website at www.gsfloatdecorators.com

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What to Bring

If you are NOT the person attending be sure the person attending has this info!

For every person attending - scouts, adults, or non-scouts:

- Health History (in Leaders possession)
- Small scissors on a string (no scissors = no work)

Optional items:

- Small first aid kit
- Automotive hand cleaner / rags or towels
- Ponytail holders / bandannas
- Allergy medication

We suggest you do not bring anything valuable, and leave all your purses locked in the trunk of your car or at home. Neither Fiesta, nor the Girl Scouts will be responsible for any losses or damage.

I want to remind you to impress on EVERYONE you bring that there are no “glamour” jobs. Each and every job must get done for the floats to be completed. “Fair” is to the company we are working for, not to the individual girls, or troops.

Remember, these vendors have paid \$250,000.00 and up to have these floats built and they want it done right! We put people where we need them to be, sometimes regardless of their previous experience.

Each and every adult should be responsible for making sure that the group they are working with is doing their job correctly, whether they are your girls or not! If there are questions or confusion about the correct instructions, please clarify with the Fiesta Float Supervisor for your float. This is a cooperative effort, we don't want misunderstandings to happen so please be pleasant to one another and if there are any problems bring them to **Kathleen IMMEDIATELY!**

Remember we are representing Girl Scouts and we want to be able to do this in future years.

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DO'S AND DON'TS OF DECORATING

Go over these with everyone in your group!

PLEASE DO....

- Ask questions, better to ask and do it right than to have to do it over again later.
- Wear grubby clothes, some glue will not come out of clothing, hair, etc.
- The work asked of you.
- Keep the area around the float as clean as possible, sweep and pick-up often.
- Keep track of scissors and marking pens if you are using them.
- Watch where you are going, people decorate everywhere.
- Use the right glue!
- Wear your badge at all times.
- When you are done with a job, take all glue & brushes to the glue tent...
- You are not done until your area is clean!

PLEASE DON'T...

- Refuse to do any job, EVERY duty is important, from cleaning up to putting on the flowers (besides, you might not get another job)!
- Fool around, having fun is fine, but don't be disruptive.
- Wear nice clothes, if you do you'll be sorry.
- Waste flowers or glue, we may not have enough.

- Set glue pots on the ground or float. If you can't hold it have someone help you.
- Climb or step on any of the float surfaces unless instructed to do so.
- Bring friends or relative who just want to look around.
- Smoke near the float or decoration materials.
- Touch the spandex area on or around moving joints.
- Change jobs unless instructed to do so by a Fiesta Supervisor (or Girl Scout Supervisor).
- Leave a job to ask/beg to be moved to another one, we'll move you as we are able.

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SCAFFOLDING REMINDERS

Go over these with everyone in your group!

PLEASE...

- Don't play on the scaffolding, it's dangerous!
- Don't shake the scaffolding, that's even worse!
- Don't use the scaffolding unless you are instructed to do so.
- Don't use the lower areas as storage space.
- Don't overload the scaffolding, only two people should be on one scaffold.
- Don't use cell phones or iPod/cd/mp3 players while on the scaffolding or float.
- Remove all decorating material when you leave and no one is replacing you.
- Be careful not to drop anything from the scaffolding onto the float surface, or people below.
- Be aware and considerate of people decorating below you; watch your feet and dropping stuff.
- If you will not be using your scissors, DO NOT take them with you on the scaffolding.
- If you will be using your scissors, they must be in your hand or around your neck AT ALL TIMES NEVER set them on the scaffolding.
- When climbing with scissors, wear them inside your shirt.

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